

Parent Family Engagement Policy

PART I. GENERAL EXPECTATIONS

The Colegio Petite Elementary School agrees to implement the following statutory requirements:

- The school district will put into operation programs, activities and procedures for the involvement of parents in all of its schools with Title I, Part A programs, consistent with section 1118 of the Elementary and Secondary Education Act (ESEA). Those programs, activities and procedures will be planned and operated with meaningful consultation with parents of participating children.
- Consistent with section 1118, the school district will work with its schools to ensure that the required school-level Family/Community Engagement policies meet the requirements of section 1118(b) of the ESEA, and each include, as a component, a school-parent compact consistent with section 1118(d) of the ESEA.
- The school district will incorporate this district wide Family/Community Engagement policy into its LEA plan developed under section 1112 of the ESEA.
- In carrying out the Title I, Part A Family/Community Engagement requirements, to the extent practicable, the school district and its schools will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under section 1111 of the ESEA in an understandable and uniform format and, including alternative formats upon request, and, to the extent practicable, in a language parents understand.
- If the LEA plan for Title I, Part A, developed under section 1112 of the ESEA, is not satisfactory to the parents of participating children, the school district will submit any parent comments with the plan when the school district submits the plan to the State Department of Education.
- The school district will involve the parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for Family/Community Engagement is spent, and will ensure that not less than 95 percent of the one percent reserved goes directly to the schools.

- The school district will be governed by the following statutory definition of Family/Community Engagement, and expects that its Title I schools will carry out programs, activities and procedures in accordance with this definition:

Colegio Petite Elementary School has a variety of two way communication between parents and staff personnel through school activities such as the following:

- PTO --Parenting Classes Sessions
- Fall and Spring Parent Teacher Conference
- Family Event Dance
- September Open House
- August Meet and Greet Events (Individualized Grade Level Events)
- Weekly Social Media Announcement Updates
- Summer Kindergarten Orientation
- Summer School Sessions
- National School Choice Week Event
- Student of the Month Award Ceremonies
- After School Program Orientation

PART II. DESCRIPTION OF IMPLEMENTATION OF REQUIRED FAMILY/COMMUNITY ENGAGEMENT POLICY COMPONENTS

1. **Colegio Petite Elementary School** will take the following actions to involve parents in the joint development of its district wide Family/Community Engagement plan under section 1112 of the ESEA:

- Create Events that contribute to Parenting Classes (Attendance Matters, Social Media Effects, Parental-Student Boundaries, Healthy Relationships)
- Provide a Fall and Spring Parental Satisfaction Survey
- Provide Attendance Matter Sessions in order to communicate the importance of attendance
- Family Oriented Dances and Student Performance Event

2. **Colegio Petite Elementary School** will take the following actions to involve parents in the process of school review and improvement under section 1116 of the ESEA:

- Provide a Fall and Spring Parental Satisfaction Survey in order to process school review and recommended improvements.
- Provide Fall and Spring Parent- Teacher Conference in order to review school improvements
- Provide Title 1 Meeting with Parents in order to review school improvements.
- Provide Attendance Matter Meeting in order to process school review.

3. **Colegio Petite Elementary School** will provide the necessary coordination, technical assistance, and other support to assist Title I, Part A schools in planning and implementing effective Family/Community Engagement activities to improve student academic achievement and school performance:
 - Provide Academic Interventions in the areas of Math and ELA
 - Provide Parent /Teacher Conference that details student’s benchmark assessment results as well standard base grades in order to improve student academic achievements and school performance
 - Provide Parent Meeting that details attendance matter topics in order to increase school wide attendance performance.

4. The **Colegio Petite Elementary School** will coordinate and integrate Family/Community Engagement strategies in Part A with Family/Community Engagement strategies under the following other programs: [Insert programs, such as: Head Start, Reading First, Early Reading First, Even Start, Parents As Teachers, Home Instruction Program for Preschool Youngsters, and State-operated preschool programs], by:
 - Head Start Programs
 - Early Childhood Awareness in alignment to the Santa Cruz State Superintendent
 - Boys and Girls Club
 - We Care Program Intervention Plan

5. The **Colegio Petite Elementary School** will take the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this Family/Community Engagement policy in improving the quality of its Title I, Part A schools. The evaluation will include identifying barriers to greater participation by parents in Family/Community Engagement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). The school will use the findings of the evaluation about its Family/Community Engagement policy and activities to design strategies for more effective Family/Community Engagement, and to revise, if necessary (and with the involvement of parents) its Family/Community Engagement policies.

Colegio Petite will conduct the following evaluation in order to identify barriers to greater participation by parents in Family, Community Engagement activities:

- **Fall and Spring Satisfaction Survey (Parents will receive a Parental Satisfaction Survey by the school. Parents will provide the completion of their survey to teachers. Teachers will then analyze the results of the Satisfactory Survey completed by parents. (The Parental Satisfaction Survey will be provided in English and Spanish in order to address the limited English proficiency from our community.)**

(List actions, such as describing how the evaluation will be conducted, identifying who will be responsible for conducting it, and explaining what role parents will play)

1. The **Colegio Petite Elementary School** will build the schools' and parents' capacity for strong Family/Community Engagement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, through the following activities specifically described below:
 - A. The school will provide assistance to parents of children served by the school, as appropriate, in understanding topics such as the following, by undertaking the actions described in this paragraph --
 - the State's academic content standards,
 - the State's student academic achievement standards,
 - the State and local academic assessments including alternate assessments,
 - the requirements of Part A,
 - how to monitor their child's progress, and
 - how to work with educators:
 - B. The school will provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training, and using technology, as appropriate, to foster Family/Community Engagement, by:
 - PTO --Parenting Classes Sessions
 - Fall and Spring Parent Teacher Conference
 - Family Event Dance
 - September Open House
 - August Meet and Greet Events (Individualized Grade Level Events)
 - Weekly Social Media Announcement Updates
 - Summer Kindergarten Orientation
 - Summer School Sessions
 - National School Choice Week Event
 - Student of the Month Award Ceremonies
 - After School Program Orientation
 - C. The school will, with the assistance of its parents, educate its teachers, pupil services personnel, principal and other staff, in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, by:

- PTO --Parenting Classes Sessions
- Fall and Spring Parent Teacher Conference
- Family Event Dance
- September Open House
- August Meet and Greet Events (Individualized Grade Level Events)
- Weekly Social Media Announcement Updates
- Summer Kindergarten Orientation
- Summer School Sessions
- National School Choice Week Event
- Student of the Month Award Ceremonies
- After School Program Orientation

D. The school will, to the extent feasible and appropriate, coordinate and integrate Family/Community Engagement programs and activities with Head Start, Reading First, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, and public preschool and other programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children, by:

- PTO --Parenting Classes Sessions
- Fall and Spring Parent Teacher Conference
- Family Event Dance
- September Open House
- August Meet and Greet Events (Individualized Grade Level Events)
- Weekly Social Media Announcement Updates
- Summer Kindergarten Orientation
- Summer School Sessions
- National School Choice Week Event
- Student of the Month Award Ceremonies
- After School Program Orientation

E. The school will take the following actions to ensure that information related to the school and parent- programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:

- PTO --Parenting Classes Sessions
- Fall and Spring Parent Teacher Conference
- Family Event Dance
- September Open House
- August Meet and Greet Events (Individualized Grade Level Events)
- Weekly Social Media Announcement Updates
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PART III. DISCRETIONARY PARENTAL INVOLVEMENT POLICY COMPONENTS

NOTE: The Family/Community Engagement Policy may include additional paragraphs listing and describing other discretionary activities that the school, in consultation with its parents, chooses to undertake to build parents' capacity for involvement in the school to support their children's academic achievement, such as the following discretionary activities listed under section 1118(e) of the ESEA:

- involving parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training;
- providing necessary literacy training for parents from Title I, Part A funds, if the school has exhausted all other reasonably available sources of funding for that training;
- paying reasonable and necessary expenses associated with Family/Community Engagement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions;
- training parents to enhance the involvement of other parents;
- in order to maximize Family/Community Engagement and participation in their children's education, arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school;
- adopting and implementing model approaches to improving Family/Community Engagement;

- establishing a parent advisory council to provide advice on all matters related to Family/Community Engagement in Title I, Part A programs;
- developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in Family/Community Engagement activities; and
- providing other reasonable support for Family/Community Engagement activities under section 1118 as parents may request.]

PART IV: ADOPTION

This Family/Community Engagement Policy has been developed jointly with, and agreed with, parents of children participating in Title I, Part A programs, as evidenced by: PTO meeting throughout the year.

This policy was adopted by the **Colegio Petite Elementary School** on 2/25/19 and will be in effect for the period of 2/25/19-2/25/21. The school district will distribute this policy to all parents of participating Title I, Part A children on or before 3/15/19.

Claudia Alvarez

(Signature of Authorized Official)

10/16/19

(Date)